

Board of Directors Draft Minutes

Saturday, October 5, 2013

10:00 AM BIRHC Community Room

Present – *Board Members* – Denny Cook, Terry Keyes, Pete LoDico, Jeff Powers, Connie Wojan, Jim Wojan, John Works, Jr.

Absent – Adam Richards, Rick Speck

Staff – Donna Kubic, Managing Director; Deb Plastrik, Administrative Assistant

Guests – KaiLonnie Dunsmore, Don Spencer

I. Call to Order & Welcome

President Connie Wojan called the meeting to order at 10:04 AM.

II. Revisions to the Agenda

Connie Wojan asked to add consideration of the 2013-2014 budget to the Financial and Utilization Reports and to add the creation of a Nominating Committee under New Business. John Works, Jr. asked to add a discussion of visiting professionals under New Business.

III. Review, revisions and Approval of Minutes – attached

June 25, 2013 – **Motion to approve minutes of Special Meeting (Works/Keyes) unanimously approved.**

IV. Public Comment - none

V. Plan for Long Term Financial Stability

Island resident KaiLonnie Dunsmore presented her thinking about a strategic plan for the BIRHC based on meeting with Connie Wojan, Donna Kubic and Don Spencer. (attached)

Motion to form a small committee to proceed with planning with a budget of up to \$10,000 that Connie Wojan has the authority to spend (Keyes/Cook) unanimously approved.

Motion to appoint a Funding Exploration Committee of Connie Wojan, Donna Kubic, Don Spencer and KaiLonnie Dunsmore to report on progress at the December meeting (Works/Cook) unanimously approved.

VI. Financial and Utilization Reports – attached

Motion to approve the financial reports (Cook/Works) unanimously approved.

Motion to approve the 2014 Budget (Works/J. Wojan) unanimously approved.

Motion to approve the check register (Works/Keyes) unanimously approved.

VII. Committee Reports

- A. Resource Development: Connie Wojan reported on the car raffle and other summer fundraisers. Pete LoDico asked the board to think about what kind of vehicle should be raffled next summer.
- B. Finance: minutes attached.
- C. Building Maintenance: Denny Cook reported on the maintenance contract for the generator. **Motion to approve three-year maintenance agreement (Works/J. Wojan) unanimously approved.**
- D. Medical Services & Quality Assessment: A meeting was held but a written report was not received.
- E. Audit Committee: no report

VIII. Operations Report (attached)

Donna Kubic noted Webb Martin's response to her question about providing navigation assistance for those signing up for insurance under the Affordable Care Act. She distributed the hand-out from our billing company which could be given to patients.

IX. Old Business

- A. Connie Wojan asked if the board wished to continue to direct the annual appeal contributions to the endowment and special projects fund at the CCCF. **Motion to continue the present system for the annual appeal (J. Wojan/Cook) unanimously approved.**

X. New Business

- A. Connie Wojan reported that the St. James millage renewal will be on the November ballot for a maximum of two mills. She suggested a mailing to St. James voters
- B. Connie Wojan noted that John Martin had tendered his resignation from the board. The board will present John with a plaque honoring his service to the board. **Motion to accept with regret John Martin's resignation (J. Wojan/Powers) unanimously approved.**
- C. Connie asked a nominating committee be appointed to consider candidates. Denny Cook's term will end at the annual meeting. Denny Cook and Pete LoDico will review board candidates and also suggest a candidate to fill John Martin's position as vice president.
- D. John Works said that he would like to see more visiting professionals such as chiropractors, ophthalmologists or dermatologists come to the island. The board suggested that this need might be addressed in the work of the Funding Exploration Committee.
- E. The board discussed a fitting thank you to Webb Martin for all the legal work he has done for the BIRHC over the years. **Motion to spend up to \$1500 for a week's lodging and round trip transportation for two for a Beaver Island vacation to be arranged with Webb (Cook/Works) unanimously approved.**

XI. Motion to adjourn:

At 11:55 a.m. (LoDico/J. Wojan) **unanimously approved.**

**Respectfully submitted,
Deb Plastrik, Recording Secretary**