

Board of Directors Draft Minutes

Saturday, March 15, 2014

10:00 AM BIRHC Community Room

Present – *Board Members* – Pete LoDico, Jeff Powers (on telephone), Rick Speck, Connie Wojan, Jim Wojan, John Works, Jr.

Absent – Terry Keyes, Adam Richards

Staff – Donna Kubic, Managing Director; Deb Plastrik, Administrative Assistant

Guest – Don Spencer

I. Call to Order & Welcome

President Connie Wojan called the meeting to order at 10:01 AM.

II. Revisions to the Agenda

Connie Wojan noted that Rick Speck would be presenting the financial reports.

III. Review, revisions and Approval of Minutes – attached

December 14, 2013 – **Motion to approve minutes of Meeting (Works/J. Wojan) unanimously approved.**

February 15, 2014 – **Motion to approve minutes of Special Meeting (Works/J. Wojan) unanimously approved.**

IV. Financial and Utilization Reports – attached

Rick Speck noted that revenue was up and costs were down. Tax dollars were not all received by the end of February. Heating costs are up because of the hard winter. Mary Cook had been off-island so that a cash flow report had not been produced, but Rick Speck said the figures showed the Center “still in good shape on funds on hand.”

Motion to approve the financial reports (J. Wojan/Works) unanimously approved.

Motion to approve the check register (Works/J. Wojan) unanimously approved.

V. Committee Reports

A. Resource Development (attached) – The board discussed whether to pay hosting fees for the GiftWorks fundraising software. **Motion to drop the use of the new Front Stream Payments Inc. hosted software (Speck/Works) unanimously approved.**

B. Finance – no report

C. Building Management – Don Spencer asked if the board would pursue information about geothermal heating/cooling for the building. Jim Wojan, Pete LoDico and John Works would

meet on this. **Motion to gather more information on costs, benefits and payback length for geothermal installation (C. Wojan/J. Wojan) unanimously approved.**

The ice dams and leaking near the reception desk were discussed. **Motion to approve up to \$10,000 to hire an engineering firm to come to the island and evaluate the heat loss problem, with Denny Cook and Don Spencer acting as an unofficial subcommittee (Works/J. Wojan) unanimously approved.**

- D. Medical Services and Quality Assessment – Jeff Powers reported on that week’s annual evaluation meeting attended by Dr. Edward Newcomb, Sue Solle, Adam Richards, Jeff Powers and Deb Plastrik.
- E. Audit Committee – Jeff Powers reported that the audit was done. The committee will meet before the next board meeting. The committee will need to decide before fall whether to stay with the current auditors or change companies.

VI. Operations Report – attached

Donna reported that VA representatives would be visiting and invited board members to meet them if they desired.

VII. Old Business

- A. Five Year Plan review – attached: The board reviewed the Five Year Plan and discussed whether goals were being reached. It was decided to wait until the Community Perception Survey was completed to further discuss the plan.
- B. Plan for Long Term Financial Stability update – attached. Don Spencer reported on the proposal from Christie Perdue to conduct a survey in coming months. **Motion to accept the proposal for \$10,500 and to add as many one-on-one interviews as possible, accepting that extra charges may be incurred (Speck/LoDico) unanimously approved.**
- C. Raffle Profit Sharing – attached: Connie Wojan proposed a graduated scale of donation-sharing from the 2014 car raffle with the Beaver Island Community Development Corporation. **Motion to approve the donation schedule proposed in Connie Wojan’s email of March 7 (Works/Speck) unanimously approved.**
- D. CCCF Endowment Income – Connie Wojan recommended that the board leave the \$50,000 interest payment in the CCCF fund. **Motion to leave the \$50,000 interest in the CCCF fund (Speck/Works) unanimously approved.**

VIII. New Business

A. Board Committee Signup

Executive Committee: Connie Wojan, president; Pete LoDico, vice president; John Works, Jr., secretary; Rick Speck, treasurer

Medical Services and Quality Assessment and Professional Development Committee: Adam Richards, Denny Cook, Jeff Powers

Audit Committee: Jeff Powers, Don Spencer, Jim Wojan

Finance Committee: Rick Speck, Don Spencer, Jeff Powers, Connie Wojan

Resource Development and Marketing: Pete LoDico, Terry Keyes, Connie Wojan, Don Spencer

Building Maintenance: Denny Cook, Jim Wojan, John Works, Jr., Pete LoDico

Funding Exploration Committee: Connie Wojan, Don Spencer, KaiLonnie Dunsmore, Donna Kubic

- B. Motion to elect Denny Cook as Board Member Emeritus in honor of his service on the board and as President for two years (LoDico/J. Wojan) unanimously approved.**

IX. Public Comment

None

X. Motion to Adjourn

At 12:15 PM (J. Wojan/C. Wojan) unanimously approved.

**Respectfully submitted,
Deb Plastrik, Recording Secretary**