

Board of Directors Meeting Draft Minutes
Saturday, March 10, 2018
9:00 AM BIRHC Community Room

Present – *Board Members* – Denny Cook, Mark Carrington, Larry Kubic, Diane McDonough, Don Spencer, Connie Wojan , Maura Turner, Bill Johnson (face time), Jim Wojan

Absent –

Staff – Donna Kubic, Ann Partridge, Mary Cook

Guests – Brad Grassmick, Elaine West, Paul Niehaus, Kitty McNamara, Karen Wojan,

- I. Call to order, welcome, announcements
President Connie Wojan called the meeting to order at 9:00 AM.
- II. Revisions to the Agenda
No revisions to the agenda.
- III. Review, revisions & approval of minutes
Motion to approve the minutes of the December 10, 2017 and February 10, 2018 (Spencer/McDonough) unanimously approved.
- IV. Committee Reports
 - A. Resource Development –
Motion to do a 50/50 raffle, \$50.00 a ticket with one grand prize (J.Wojan/Cook) unanimously approved.
 - B. Finance
 - 1) Audit Report
No significant findings in the audit report. \$12,500 will be written off as bad debt
Motion to approve the 990 and the audit (J. Wojan/Spencer) unanimously approved.
 - C. Building Maintenance
Jim Wojan reported on getting quotes on staining the building, tile work in the exam rooms
And concrete work out in back.
 - D. Dental Committee
Mark Carrington has been in communication with various members of the health department. Mark passed out a news release. He indicated a letter of intent would be going out this week, and Dental North Clinic are in the process of negotiation for a lease agreement. A dentist, hygienist, and administrative person would practice as needed at the health center. Looking at June/July to move equipment contingent on DNC construction of a new facility. Somewhere between zero and \$10,000 expenditure to transfer the equipment to the island, which is tentative. This will be structured as a turnkey operation once DCN is up and running. **Motion to release the press release and provide air fare to DCN people coming to the island to begin to move forward (C.Wojan/Spencer) unanimously approved.**
- V. Operations Report
Kubic reported Dr. Martin is seeing patients opposite Sue's schedule. Changes have been made to the phone system. A meet and greet will take place on March 14th with Central

Drug. A nurse practitioner and her husband will be interviewing on March 19th for the position at the clinic.

VI. Old Business

A. Committee Assignments

Motion to add members to the committee assignments – McDonough added to the audit committee. Partridge and Coke added to the QUAPI committee program.(J. Wojan/Kubic) unanimously approved.

Old business - **Motion to reduce the maximum board members from 9 to 7 through attrition (Cook/Kubic) unanimously approved.**

VII. New Business

A. Endowment Interest

Motion to transfer the \$62,000 interest from the endowment to the Special Projects (Turner/McDonough) unanimously approved.

Motion to develop a policy for the Good Samaritan Fund (Spencer/C. Wojan) unanimously approved.

Motion to rescind the policy made at the February 10th meeting which read , “*Motion to establish an interim policy regarding travel subsidy, eligibility and covered services and distribute for board of directors approval at a special meeting*”. (Cook/McDonough) Johnson opposed.

VIII. Public Comment

IX. Motion to adjourn

Motion to adjourn (J.Wojan/Spencer at 10:07 AM.

Respectfully submitted,

D.Kubic Managing Director