

RBeaver Island Rural Health Center  
Board of Directors  
Scheduled Meeting, April 14, 2023 at 4:00pm  
Beaver Island Community Center (2nd floor)  
26215 Main Street  
Beaver Island, MI 49782-5101

Minutes  
Approved

Meeting called to order at 4:00 PM by D'Andraia.

Board Members Present:

Frank D'Andraia  
Donna Kubic  
Vicki Smith  
Leslie Visser  
Connie Wojan  
Bradford Grassmick

Members Absent:

Larry Birch  
Lori Taylor Blitz  
Bobbi Welke.

Also present were Ann Partridge, BIRHC Managing Director, Nicole Leigh Shepardson, BIRHC Services Coordinator & Assistant Secretary and Kevin McDonough of McDonough Construction.

The chair noted the committee had a quorum (6 of 9) and the meeting would proceed.

MOTION: Brad Grassmick second Leslie Visser, to approve the Minutes for January 9, 2023.

Roll Call Vote:

YES: D'Andraia, Grassmick, Kubic, Smith, Visser, and Wojan.

NO: None

ABSENT: Birch, Taylor-Blitz, and Welke

MOTION APPROVED

ANNOUNCEMENTS: The chair made several announcements, chief among which was the presence of Kevin McDonough of McDonough Construction. The chair introduced Kevin McDonough, who answered questions regarding the contract to clean, repair and re-stain the center's cedar shingles, as well as add new fascia under all gutters and replace all exterior windows that had broken seals.

REPORTS

Treasurer's Report (Visser): Treasurer Visser announced the General Ledgers were not available for review at this time. Visser proceeded to give her report.

MOTION: Leslie Visser second Brad Grassmick, to approve 5% raise for BIRHC part-time employee Marsh retroactively to 2021 and for BIRHC part-time employee Rahilly to 2022.

Roll Call Vote:

YES: D'Andraia, Grassmick, Kubic, Smith, Visser and Wojan.

NO: None

ABSENT: Birch, Taylor-Blitz, and Welke

MOTION APPROVED

MOTION: Leslie Visser second Connie Wojan, to approve 5% raise for BIRHC employees Shepardson and Matejovsky based upon satisfactory work performance evaluations on anniversary of hire date.

Roll Call Vote:

YES: D'Andraia, Grassmick, Kubic, Smith, Visser and Wojan.

NO: None

ABSENT: Birch, Taylor-Blitz, and Welke

MOTION APPROVED

Managing Director's Report (Partridge): Partridge provided the board with an up-date

Audit Committee/Audit Report (Visser and Maner Costerisan): Treasurer Visser indicated that the audit report prepared by Maner Costerian would be given in June, for the firm of Maner Consterian was unable to make today's meeting.

Building Maintenance Committee: D'Andraia provided a report on the workings of the standing Committee.

Resource Development and Marketing/Funding Exploration (D'Andraia): D'Andraia presented the board with an update.

MOTION: Vicki Smith second Leslie Visser, to Divide the endowment interest as follows, ½ the interest placed in special projects and the remaining ½ placed temporarily in CD until stock prices improve.

Roll Call Vote:

YES: D'Andraia, Grassmick, Kubic, Smith, Visser and Wojan.

NO: None

ABSENT: Birch, Taylor-Blitz, and Welke

MOTION APPROVED

MOTION: Frank D'Andraia second Brad Grassmick, to borrow \$110,000 from a center CD placed with the Charlevoix State Bank. The non-appropriated funds would be used to purchase affordable housing for the center. The loan would be paid back from rental rates charged to center personnel.

Roll Call Vote: (Connie Wojan stated no conflict of interest prior to casting vote.)

YES: D'Andraia, Grassmick, Kubic, Smith, Visser and Wojan.

NO: None

ABSENT: Birch, Taylor-Blitz, and Welke

MOTION APPROVED

Good Samaritan Fund (Taylor-Blitz) : Wojan for Taylor-Blitz presented the committee report and

requested action on a motion to up-date the Good Samaritan Guidelines. Motion tabled pending sliding scale research results. Taylor-blitz will represent her research findings at the June meeting.

Roll Call Vote:

YES: D'Andraia, Grassmick, Kubic, Smith, Visser and Wojan.

NO: None

ABSENT: Birch, Taylor-Blitz, and Welke

MOTION APPROVED

Medical Services and Quality Assessment and Performance Improvement Program Committee (Kubic) - No Report

Ad Hoc Committee Strategic Planning (Birch): Birch announced the next meeting of the Planning Committee would occur in June, although a preliminary report would be issued in May for review and comment.

Ad Hoc Committee Patient Survey (Taylor Blitz) - No Report.

Working Group 340B Program (Grassmick): Grassmick provided the board with an up-date. Performance Improvement Committee.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: MOTION: Visser, second Grassmick, to adjourn @ 6:27PM