

Beaver Island Rural Health Center
Board of Directors

Scheduled Meeting, June 2, 2023 at 4:00pm
Beaver Island Community Center (2nd floor)
26215 Main Street
Beaver Island, MI 49782-5101

Meeting called to order at 4:07 PM by D'Andraia.

Board Members Present:

Frank D'Andraia
Lori Taylor Blitz
Donna Kubic
Vicki Smith
Bradford Grassmick
Bobbi Welke

Members Absent:

Larry Birch
Leslie Visser
Connie Wojan

Also present were Ann Partridge, BIRHC Managing Director, and Nicole Leigh Shepardson, BIRHC Medical Assistant/Adm, Assistant Secretary

The chair noted the committee had a quorum (6 of 9) and the meeting would proceed.

MOTION: Brad Grassmick second Vicki Smith, to approve the Minutes for April 4, 2023.

Roll Call Vote:

YES: D'Andraia, Taylor-Blitz , Grassmick, Kubic, Smith and Welke.

NO: None

ABSENT: Birch, Visser, and Wojan.

MOTION APPROVED

ANNOUNCEMENTS: Donor Reception to be held Sunday, July 23rd from 3PM-5PM.
Food and drink is to be provided and the foods, Caribbean BBQ w/Jamaican sides and dessert.

REPORTS

Managing Director's Report (Partridge): The Managing Director provided an update on services and operations. She indicated revisions to the Handbook had been referred to counsel. At the conclusion of her report the following action was requested.

MOTION: Bobbi Welke, second Lori Taylor-Blitz to approve the Emergence Preparedness policies as edited.

Roll Call Vote:

YES: D'Andraia, Taylor-Blitz , Grassmick, Kubic, Smith and Welke.

NO: None

ABSENT: Birch, Visser, and Wojan.

MOTION APPROVED

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Audit Report (Maner Costerisan): Mark Lockwitz, CPA/Principal for Maner Costerisan presented his audit and findings to the board. There were no adjustments, no issues with management, no material weaknesses and no significant differences. He did remind the board on the importance of signing off on internal documents. Mr Lockwitz then entertained questions from the board. A brief Q&A followed.

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MOTION: Lori Taylor-Blitz, second Brad Grassmick to accept the auditors report.

Roll Call Vote:

YES: D'Andraia, Taylor-Blitz , Grassmick, Kubic, Smith and Welke.

NO: None

ABSENT: Birch, Visser, and Wojan.

MOTION APPROVED

Building Maintenance Committee (D'Andraia) - **No Report**

Resource Development and Marketing/Funding Exploration (D'Andraia) **No Report**

Good Samaritan Fund (Taylor-Blitz): The chair reported the Good Samaritan Fund policy revisions have been sent to the center's attorney for review. The current balance in the Good Samaritan Fund is \$20,992.00.

Medical Services and Quality Assessment and Performance Improvement Program Committee (Kubic) - **No Report**

Ad Hoc Committee Patient Survey (Taylor Blitz) - **No Report**

Working Group 340B Program (Grassmick):

A summary report was provided by Grassmick on the working group's last meeting with the recommendation that the board revisit the topic in the fall.

2023 Donor Reception, July 23 (Visser): Partridge provided a brief status report.

Performance Improvement Committee (D' Andraia): The chair proposed the executive board review the updates to administrative policies and make a recommendation at the next board meeting as to which admin policies be withdrawn, approved or referred to committee for further study. It was the sense of the chair that the proposed approach could move forward.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: MOTION: Grassmick, second Taylor-Blitz, to adjourn @ 5:54PM