

Beaver Island Rural Health Center
Board of Directors

Scheduled Meeting, October 6, 2023 at 4:00pm
St. James Township Hall
37735 Michigan Avenue
Beaver Island, MI 49782

DRAFT Minutes

CALL TO ORDER (D'Andraia): Meeting called to order at 4:12 PM by D'Andraia.

Board Members Present: Frank D'Andraia, Bradford Grassmick, Donna Kubic, Vicki Smith, Leslie Visser, Bobbi Welke and Connie Wojan

Members Absent: Larry Birch & Lori Taylor Blitz

Also present were Ann Partridge, BIRHC Managing Director, Tessa Jones, BIRHC Adm Assistant/Secretary and Karen Whitecraft

The chair noted the committee had a quorum (7 of 9) and the meeting would proceed.

MINUTES APPROVAL

MOTION: Grassmick, second Welke, to approve the Minutes for September 11, 2023.

All in favor:

YES: D'Andraia, Grassmick, Kubic, Smith, Visser, Welke and Wojan.

NO: None

ABSENT: Birch and Taylor Blitz

MOTION APPROVED

ANNOUNCEMENTS (D'Andraia): President announced the impending visit of Nick Lyon, the former Director of the Michigan Department of Health and Human Services and the completion of the installation of 23 or 24 replacement windows to the HC building and the pending work on the LED conversion.

REPORTS

- TREASURER'S REPORT(Visser): The Treasurer provided the board with an update and took questions.
- MANAGING DIRECTOR'S (Partridge): The Managing Director gave a brief update on the operation and services of the center and answered questions.

COMMITTEE REPORTS

- AUDIT COMMITTEE REPORT (Birch) - No Report
- BUILDING MAINTENANCE COMMITTEE (D'Andraia) - No Report
- RESOURCE DEVELOPMENT & MARKETING/FUNDING EXPLORATION (D'Andraia): The chair gave an update on donations; on the effort to undertake a special Legacy Tree solicitation and other related activities to expand the donor base.

- MEDICAL SERVICES & QUALITY ASSESSMENT AND PERFORMANCE IMPROVEMENT PROGRAMM COMMITTEE (Kubic) - No Report
- PERFORMANCE IMPROVEMENT COMMITTEE - ADMINISTRATIVE (D'Andraia): The chair indicated more updates on Administrative Policies were underway and about another 25 policies needed to come before the board for review and approval.
- Ad HOC GOOD SAMARITAN FUND - (D'Andraia for Taylor Blitz) Revised Revision: D'Andraia answered any question about the proposed revised policy,

MOTION: Visser, second Grassmick to approve the revised Good Samaritan policy.

All in favor:

YES: D'Andraia, Grassmick, Kubic, Smith, Visser, Welke and Wojan.

NO: None

ABSENT: Birch and Taylor Blitz

MOTION APPROVED

- AD HOC COMMITTEE STRATEGIC PLANNING (Partridge & Birch): Partridge answered questions about the proposed revised Strategic Plan.

MOTION: Grassmick, second Visser, to approve the updated Strategic Plan.

All in favor:

YES: D'Andraia, Grassmick, Kubic, Smith, Visser, Welke and Wojan.

NO: None

ABSENT: Birch and Taylor Blitz

MOTION APPROVED

- AD HOC COMMITTEE ON PATIENT SURVEY (Taylor Blitz) - No Report

INFORMATIONAL: (Welke/Smith): Welke gave a brief update on the Michigan's Peninsula and Critical Crossing Project.

NEW AD HOC COMMITTEE (D'Andraia): President asked for a volunteer to head the 2024 annual donor reception, as well as suggestions on the type of event to hold in 2024: Visser indicated she would be willing to chair the Ad Hoc Committee charges with an overseeing donor reception for 2024 and it was the consensus of the group to focus on drinks and nibbles for 2024.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: MOTION: Grassmick, second Wojan, to adjourn @ 5:36 PM