

BEAVER ISLAND RURAL HEALTH CENTER
Annual Board Meeting BIRHC Board of Directors
December 5, 2025 @ 3:00 pm
Peaine Township Hall
36825 Kings Hwy, Beaver Island, MI 49782

CALL TO ORDER

The meeting was called to order by chair Frank D’Andraia at 3:04 pm.

I. The chair noted the board had a quorum present (6 of 9) and the meeting could proceed.

II. Board Members Present: D’Andraia, Peirano, O’Connor, Grassmick, Cole, Wojan.

Also Present: Ann Partridge, Managing Director

Members Absent: Maria Dal Pra, Taylor-Blitz, Visser

III. MOTION: Approval of August 29, 2025 Minutes- Grassmick/O’Connor. Approved unanimously.

IV. MOTION: Approve amendment of agenda to include BIRHC Board holiday gathering. D’Andraia/O’Connor. Approved unanimously.

V. Announcements

Ann Partridge announced there would be a BIRHC holiday social gathering to include board members, staff, and spouses at the at the Historical Society Museum at 5 pm on December 19.

MOTION: To correct (omission) in minutes of 1/24/25 meeting of re-election of Leslie Visser to second, three-year term. D’Andraia/Grassmick. Approved unanimously.

VII. Standing Committee Reports

- A. Treasurers Report: Rita Peirano reported on current financial status of BIRHC finances including ongoing full audit.
- B. Building Maintenance – Frank D’Andraia reported on the completion of many building and condominium projects.
- C. Performance Improvement-No Report
- D. QAPI-No Report
- E. Resource Development- Frank D’Andraia reported that there were several grants in progress and that the annual appeal letter and newsletter would soon be out.

VIII. Ad Hoc Committee

- A. Patient Survey- D'Andraia emphasized to the ad hoc committee the importance of revising the current patient survey form and the creation of a complaint form and survey.
- B. Good Samaritan Fund-No report

IX. Amalgamation of Board Committees

Frank D'Andraia proposed the consolidation of the existing nine BIRHC Board Committees to six to increase efficiency and encourage more board involvement. New committees would be: Governance, External Affairs, Internal Affairs. Existing committees which would continue: QUAPI, Executive, and Performance Improvement.

Motion: To consolidate BIRHC Board committees as proposed by President D'Andraia. D'Andraia/Grassmick. Approved unanimously.

X. Managing Director's Quarterly Report

Managing director Ann Partridge gave her report and announced Amanda McGee had been hired as our second care provider.

XI. Board – President Search

There was discussion regarding the search for a new BIRHC Board president as Frank D'Andraia can only continue (with board approval) one more year. Frank urged that a search committee be appointed as soon as possible to begin the process. Connie Wojan agreed to be chair. The rest of the committee will be appointed at a January 2026 meeting.

Motion: To appoint Connie Wojan chair of BIRHC president search committee. Grassmick/O'Connor. Approved unanimously.

XII. Re-election of Board members

Motion: To appoint Dr. Brad Grassmick to a second three-year term. Wojan/O'Connor. Approved unanimously.

Motion: Approval, in accordance with BIRHC By-laws (Section 3.02) to extend Frank D'Andraia's term one year as board member and President until December 2026. Grassmick/Peirano. Approved unanimously with D'Andraia abstaining.

XIII. 2026 Meeting Schedule

Motion: To set 2026 meeting dates as follows: January 16, April 3, June 5, September 11, December 4 (Annual Meeting). Grassmick/O'Connor. Approved unanimously.

Motion: To adjourn. Grassmick/O'Connor. Approved unanimously.

Meeting adjourned 5:15 pm.

Respectfully Submitted,

Connie Wojan, Secretary

