

BEAVER ISLAND RURAL HEALTH CENTER
DRAFT Meeting Minutes
Special Meeting BIRHC Board of Directors
July 31, 2026, at 3:00 pm
Beaver Island Historical Society
Print Shop Museum
26275 Main St., Beaver Island, MI 49782

- I. The meeting was called to order by President D'Andraia at 3:00pm.
- II. Board members present: Frank D'Andraia, Brad Grassmick, Connie Wojan, Leslie Visser, Rita Peirano.
Also present: Ann Partridge, Managing Director, Tim Mullen, Board President Elect, Sheldon Anderson, Renita Johnson, Steve Mintz.

Members Absent: Tim Cook, Lori Taylor-Blitz
- III. **Motion: Approval of June 26, 2026, minutes as written-Grassmick/Peirano.**
MOTION APPROVED UNANIMOUSLY
- IV. Announcements by D'Andraia
We are fortunate to have received a matching challenge donation of \$10,000. The donor has asked that one half of the donation and matching funds be designated for the provision of dental services and one half to the Good Samaritan Fund. So far \$6000 in matching funds has been received.
- V. Managing Director's Report (See Attached)
 - A. Managing Director Ann Partridge reported on recruitment efforts to replace departing nurse practitioner Kim Wysoki. **Motion: To authorize Managing Director to add dental and vision coverage to the new hire's compensation package and to that of all existing employees as outlined in the handout. Grassmick/Visser. MOTION APPROVED UNANIMOUSLY.**
 - B. Draft 2026-2027 Budget (Attached)

St. James and Peaine Townships require BIRHC to submit a draft budget for the next fiscal year by September 2, 2026. The increased pay and benefits for staff discussed above are included in the proposed budget.

Motion: To approve that the BIRHC draft 2026-2027 budget be sent to both St. James and Peaine Townships by September 2, 2026, as required.

Grassmick/Peirano. MOTION APPROVED UNANIMOUSLY.

VI. Board Openings-D'Andraia

The Board has received notice of the resignation of two BIRHC Board members: Lori Taylor-Blitz and Tim O'Connor. D'Andraia thanked both members for their considerable contributions to the Health Center. An ad hoc committee consisting of Rita Peirano and Leslie Visser was appointed to advertise, interview and recommend two new directors.

VII. Health Department of Northwest Michigan & Dental Clinics North-D'Andraia

The head of the health department, Shannon Klonowski will visit the Island on August 9th. President D'Andraia plans to discuss changes to our contract with the department recommend by our attorney. Topics will include BIRHC liability, dental customer service, and the requirement that BIRHC pay the cost of maintaining dental equipment.

VIII. November Ballot

On the November ballot in St. James Township there will be a proposal to shift .5 mills from the road fund to BIRHC. This is a transfer, not a millage increase.

IX. Amount of Interest Distribution to be returned to the BIRHC Endowment Fund

Once per year the Board must decide how much of the available income from our endowment fund will be transferred to our operating budget and Special Projects Fund and how much will be deposited back into the Endowment Fund to promote growth. D'Andraia recommended \$25,000 be returned to the Endowment Fund this fiscal year. Consensus was to table the decision.

X. Closure of EverBank Account-D'Andraia

Closure and transfer to BIRHC operating account is almost complete.

XI. Working Agreement Revisions-D'Andraia

Frank went over proposed changes to our working agreement with Peaine and St. James Townships which will be submitted for their approval at their September meetings. The most significant change will be the removal of BIRHC's obligation to provide 24/7 service due to the burden it imposes on our clinical providers.

XII. Ad Hoc Committee Report-Patient Survey

The updated Patient Survey was distributed. **Motion to approve the revised survey as presented, effective immediately. Visser/Grassmick. APPROVED UNANIMOUSLY.**

XIII. Donor Reception Assignments

Board members' responsibilities for our rescheduled party on August 9th were reviewed.

XIV. Public Comment

Sheldon Anderson thanked the board for their efforts.

Motion to Adjourn

Motion to adjourn, 4:31pm. Grassmick/Visser. APPROVED UNANIMOUSLY.

Respectfully submitted,

Connie Wojan, Secretary